

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham United Church, Market Place, Melksham.  
**Date:** 24 February 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt, Cllr Jonathon Seed, Cllr Roy While and Cllr John Thomson

### **Wiltshire Council Officers**

Rhys Schell – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Laurie Bell - Associate Director  
James Cawley – Associate Director  
Ceri Evans – Community Youth Officer  
Phil McMullen - Area Board Community Project Support Officer

### **Town and Parish Councils**

Great Hinton Parish Council – George Macdomic  
Keevil Parish Council – Myra Link  
Melksham Town Council – Terri Welch, Andy Hinchcliffe & Bruce Sanders  
Melksham Without Parish Council – Alan Baines, Paul Carter & Ralf Brindle  
Seend Parish Council – Joan Savage

### **Partners**

Wiltshire Police – Inspector Nick Mawson  
Melksham Community Partnership – Colin Goodhind  
Trans Wilts CIC – Graham Ellis

**Total in attendance: 180**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board and commented on how pleasing it was to have such a good turnout from the Melksham community.</p> <p>The Chairman advised that in order to facilitate the smooth running of the meeting, members of the public who wished to speak at this meeting would only be called once on each agenda item.</p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Public Transport Review – still time to have your say on this important topic.</li> <li>• Your Care your Support</li> <li>• 2016/17 Area Board Budget – the budget had now been agreed, with a small reduction to the grants budget.</li> </ul>
2	<p><u>Apologies for Absence</u></p> <p>There was none.</p>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 18 November 2015 were agreed as the correct record.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There was none.</p>
5	<p><u>Local Youth Network (LYN) - update and grant funding</u></p> <p>Ceri Evans – Community Youth Office and representatives of the Youth Management Group (Maisey and James) gave a brief update.</p>

	<p>Points made included:</p> <ul style="list-style-type: none"> <li>• A very busy first year of operation for the LYN, with all funding allocated to local youth groups and projects.</li> </ul> <p>The Chairman thanked Ceri Evans, Maisey and James for their update and thanked all the young people for attending the meeting.</p>
6	<p><u>Housing - Meeting Local Need &amp; Adult Care</u></p> <p>James Cawley - Assoc Director - Adult Care Commission &amp; Housing, Wiltshire Council gave a presentation that outlined the demand for affordable housing in community areas and the offer to work with Area Boards and local communities, including parish councils on the delivery of new housing to meet local need.</p> <p>Points made included:</p> <p>National Policy Context</p> <ul style="list-style-type: none"> <li>• Increase owner-occupation including low cost options.</li> <li>• Make best use of existing social housing stock.</li> <li>• Reduce burden on public sector (housing benefit bill).</li> <li>• Increase supply of new homes.</li> <li>• Promote independent living in the community.</li> </ul> <p>Wiltshire priorities</p> <ul style="list-style-type: none"> <li>• Ensuring that there are a range of housing options available to meet needs.</li> <li>• Promoting home ownership housing.</li> <li>• Enabling provision of homes for the most vulnerable.</li> <li>• To help people to achieve independence and choice enabling them to live at home for longer.</li> <li>• To improve the quality and make best use of existing stock.</li> </ul> <p>Next steps</p>

	<ul style="list-style-type: none"> <li>• Commissioning research at community area level.</li> <li>• Developing housing strategy &amp; agreeing priorities.</li> <li>• Work with local communities &amp; partners to understand local need and deliver new homes.</li> <li>• Consider options to increase choices for those not able to meet needs in open market.</li> <li>• Respond to national policy changes.</li> </ul> <p>The Chairman thanked James Cawley for his presentation.</p>
7	<p><u>Police and Crime Commissioner - Precept 2016-17</u></p> <p>The Commissioner outlined the recent precept consultation and outlined the reasons why he had made the decision to raise it.</p> <p>Points made included:</p> <p>Crime and Public Confidence</p> <ul style="list-style-type: none"> <li>• Crime increased by 12% from December 2014 to November 2015.</li> <li>• 7<sup>th</sup> lowest crime rate nationally with 50.7 crimes per 1,000 population.</li> <li>• Public confidence measured by the OPCC Survey in 2015 is 83.7%, and had been consistently high since 2012.</li> <li>• Victim satisfaction to October 2015 is 84.3% which is around the national average.</li> </ul> <p>A good HMIC Assessment of Wiltshire Police</p> <ul style="list-style-type: none"> <li>• Performance is regularly assessed by Her Majesty’s Inspector of Constabulary. Overall Wiltshire Police are rated as “good”.</li> <li>• Our constabulary remains one of the best in the country.</li> </ul> <p>Central Funding Announcement</p> <ul style="list-style-type: none"> <li>• This years provisional settlement shows central funding reduce from £63.7m to £63.4m, a £0.3m reduction.</li> </ul>

- This will be the fifth straight year of central funding reductions.
- Whilst this reduction is lower than previous years the loss of £0.3m with cost pressures (national wage agreement £0.8m, national pensions change impact on national insurance £2.0m) will result in significant savings still being required.

What is the budget?

- A £3.12 increase in Council Tax will give a budget of £105.695m compared to £103.956m for the current year. This would lead to a funding gap of £2.6m for policing in Wiltshire.
- The Commissioner was committed to investing additional income from council tax in local policing.

How about the long term?

- The Chancellor's Autumn Statement promised a cash neutral position for policing however no detail per force is available. With no council tax increases the funding gap against the national average would grow. With small council tax increases the resources available for local policing are better protected.
- The Area Board was assured by the Commissioner that local money would be spent on local policing.

Question raised from the floor included:

The importance of backing the Speedwatch community groups.

*a. The Commissioner advised that he was always looking for more volunteers to join their local community groups and be part of this worthwhile project.*

Why do you have to increase your precept when you received no cuts in Central Government funding at the last budget?

*a. There was still a slight reduction in funding as well as the force having to budget for extra National Insurance contributions and investing heavily in new technology.*

Area there any plans for Wiltshire Police to merge with a neighbouring force?

*a. That there were no plans for any merger, Wiltshire Police would however continue to work with other neighbouring forces in a strategic manner.*

The Chairman thanked the Commissioner for his presentation.

8

### Melksham Community Health and Wellbeing Centre

Laurie Bell - Associate Director and Councillor John Thomson, Cabinet Member for Communities, Campuses, Area Boards and Broadband, Wiltshire Council gave a presentation that highlighted the outline content of the Health and Wellbeing Centre.

Points made included:

The new revised scheme

- 25m pool - 6 Lanes.
- This pool would host regional competitions.
- 13 x 7m learner pool.
- This would have depth of 0.6-0.9m for swimming classes/lessons - high demand classes oversubscribed.
- Learner pools maximise number of lessons that could be provided.
- The income generated by lessons would help to ensure the centre was sustainable.
- A Fitness Studio which would accommodate a range of fitness classes and popular spinning classes.
- 6 court sports hall.
- The sports hall would be multi-sport providing a variety of leisure activities.
- Leisure Review identified a need for squash courts in the Melksham area.
- The construction of two new courts would allow Melksham Squash club to play in Melksham; they currently play at Devizes leisure centre.
- Community space for clubs, groups and organisations.
- The final configuration of this space was still to be confirmed.
- Discussions with the town council regarding the possible re-provision of the Assembly Hall.
- The St Damiens GP practice would relocate to the new Health and Wellbeing Centre.

- Opportunity to bring services together in one place in the centre of Melksham.
- Improve the services provided and the offer of referrals and prevention.
- The scheme would include open plan office accommodation.
- This accommodation would be used by Wiltshire Council and partner organisations.
- The space would be comprised of hot desks and shared meeting space to maximise usage.

#### Melksham House site - master plan

- Wiltshire Council had commissioned a master plan of entire site.
- Focus on land usage to maximise the provision of services and facilities for the local community.
- Phase 1 of the project was the new health and wellbeing centre and outdoor clubs.
- Phase 2 would focus on Melksham House and the existing Town Hall (subject to discussions with the town council)

#### Outdoor Sports Clubs

The following clubs will be allocated space and appropriate facilities on the site, based on discussion with the council:

- Tennis.
- Cricket.
- Outdoor Bowls.

Questions and points raised from the floor included:

Would the Cricket Club have a new pavilion?

*a. Wiltshire Council would be working with the Cricket Club and carrying out a feasibility study to what was required. The Cricket Clubs aspirations were for this to be at the Melksham House site so this was what was being looked at.*



When was the feasibility study of Christie Miller being carried out?  
*a. Wiltshire Council officers have already been out to look at this. Outcomes would be expected from this in the next couple of weeks. .*

Would the Melksham Cemetery be expanded?  
*a. Yes, and this would form part of the masterplan on the Melksham House site.*

What was the time frame for the Skate Park?  
*a. Designs would be looked at as soon as possible.*

Would indoor Netball courts be marked out in the sports hall?  
*a. Yes they would be.*

Would the building's shape be different due to the revisions?  
*a. Yes, the footprint is now slightly different. The revised designs would be made available at a future Area Board meeting.*

Would the new design be fully disabled compliant?  
*a. Yes, most definitely.*

Could the Indoor and Outdoor Bowls Clubs work together to form a viable option for inclusion on the Campus site?  
*a. This could be looked at as an option.*

Would the Blue Pool remain open whilst the new pool was being built?  
*a. Yes it would remain open.*

Would there be adequate car parking on the site?  
*a. Wiltshire Council would be looking to provide good walking routes to the site, and would provide as much parking as was possible.*

Would the revised plans offer a Heath Suite?  
*a. No, this was too high maintenance to be viable.*

Would public transport links be provided?  
*a. This could not be guaranteed. Perhaps some sustainable local transport, the Area Board could perhaps look at this.*

## **Decision**

**That the Melksham Area Board accepts the recommendations of the Melksham Campus Project Board:**

- **A new facility with a revised accommodation schedule that reflects community need and is sustainable for the future.**

	<p><b><i>(Note: that the “New accommodation schedule” includes a Fitness Suite and Skate Park).</i></b></p> <ul style="list-style-type: none"> <li>• <b>A facility that is within the budget allocated.</b></li> <li>• <b>The options to reduce and/or remove space based on need and sustainability.</b></li> </ul> <p><b>Note:</b>  <b><i>That Cllrs Seed, Hubbard, While, Chivers and Aves voted for the motion, Cllr David Pollitt abstained from the vote.</i></b></p> <p>The Chairman thanked Laurie Bell and Cllr Thomson for their presentation.</p>
9	<p><u>Delegated Authority for CEM &amp; CYO</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b><i>That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £1,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</i></b></li> <li>• <b><i>That in respect of urgent matters that may arise, the Community Youth Officer, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £1,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</i></b></li> </ul>
10	<p><u>Community Area Transport Group (CAT-G) - update</u></p> <p>Cllr Roy While presented the Area Board with the recommendations from the CATG meeting held on Thursday 14 January 2016.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the routes A365 Seend to Bowerhill and C220 Whitley Top Lane to Purlpit are assessed for freight management measures.</b></li> <li>• <b>That the Melksham Area Board notes the report.</b></li> </ul>

	<p>The Chairman thanked Cllr While for his update.</p>
11	<p><u>Legacy Campaigns Presentation 2016</u></p> <p>This Item was deferred due to time constraints.</p>
12	<p><u>Champion Updates</u></p> <p><b>Children and Young Peoples Network - Cllr Jon Hubbard</b></p> <ul style="list-style-type: none"> <li>• That the Canberra Youth Centre had now re-opened, and Youth work and activities were up and running.</li> </ul> <p><b>Economy – Cllr Roy While</b></p> <ul style="list-style-type: none"> <li>• That the second edition of the Hampton Park Industrial Bulletin was now being worked on.</li> </ul> <p><b>Health and Wellbeing Network - Cllr Pat Aves</b></p> <ul style="list-style-type: none"> <li>• Nothing to update at moment.</li> </ul> <p><b>Transport - Cllr Terry Chivers</b></p> <ul style="list-style-type: none"> <li>• That the Public Transport Review was still out to consultation.</li> </ul> <p><b>Read Easy Project - Cllr David Pollitt</b></p> <ul style="list-style-type: none"> <li>• That the project had taken part in the Melksham Christmas Fayre, with lots of interest shown.</li> </ul> <p>The Chairman thanked all members for their updates.</p>
13	<p><u>Written Partner Updates</u></p> <p>Written updates from the following partners were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Wiltshire Fire and Rescue Service</li> </ul>

	<ul style="list-style-type: none"> <li>• NHS Wiltshire/Clinical Commissioning Group</li> <li>• Healthwatch Wiltshire</li> <li>• Melksham Town Council</li> <li>• Melksham Without Parish Council</li> <li>• Trans Wilts Cic</li> </ul>
14	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p><b>Decision</b>  <b>Melksham &amp; District Girlguiding awarded £1,000 for Melksham Girlguiding HQ Insulation of Building.</b>  <b>Reason</b>  <i>The grant meets the 2015/16 grants criteria.</i></p> <p><b>Decision</b>  <b>St John Ambulance awarded £1,000 for Melksham Unit Defibrillators.</b>  <b>Reason</b>  <i>The grant meets the 2015/16 grants criteria.</i></p> <p><b>Decision</b>  <b>1st Bowerhill Scout Group requesting £1,300 for 1st Bowerhill scout Group – Do Our Best &amp; £1,985 for 1st Bowerhill scout Group – Do Your Best.</b>  <b>Note: these two grants were combined and awarded £1,500 as one grant award.</b>  <b>Reason</b>  <i>The grant meets the 2015/16 grants criteria.</i></p> <p><b>Decision</b>  <b>Avon Bowls Club awarded £750 for Avon Bowls Club Pavilion New Floor Covering.</b>  <b>Reason</b>  <i>The grant meets the 2015/16 grants criteria.</i></p> <p><b>Decision</b>  <b>Atworth Village Hall and Recreation Ground Committee awarded £2,186 for Children’s Play Equipment.</b>  <b>Reason</b></p>

	<p><i>The grant meets the 2015/16 grants criteria.</i></p> <p><b>Decision</b>  <b>Melksham Town Sound requesting £997 for AM Transmission Project MTS.</b>  <b>This grant application was declined.</b></p>
15	<p><u>Any Other Items of Public Concern</u></p> <p>It was agreed that following the recent fatality at the A350, that the Community Area Transport Group should be tasked with looking into changing the lanes to a left turn only and straight on, when travelling from Chippenham at the Lacock/Whitehall junction.</p>
16	<p><u>Next Meeting</u></p> <p>Wednesday 13 April at Semington Village Hall.</p>
17	<p><u>Close</u></p>